



CITIZEN POTAWATOMI NATION
**LOW INCOME EMERGENCY RENTAL AND
UTILITY ASSISTANCE PROGRAM APPLICATION**

Program Summary

The low-income rental and utility assistance program was developed by the U.S. Congress and U.S. Treasury Dept. to assist low income households impacted by the COVID-19 health emergency with rent and utility assistance. This program is available to renters only. Eligible applicants must have a combined household income that is not more than 80 percent of the area median income defined by HUD. This will vary based on the household's location and size. To determine if you are eligible, please visit www.huduser.gov/portal/datasets or call (833) 481-0638. CPN will make the final determination about whether a household has demonstrated that its combined income makes it eligible for aid based on applicable federal laws.

Program Benefit

The program benefit is determined on a case-by-case basis. Payments will be made directly to landlords and/or utility companies.

Part 1

Is anyone in your household an enrolled member of the Citizen Potawatomi Nation? Yes No

If yes, name of Tribal Member _____ Tribal Roll Number _____

STOP

If you answered "NO" to Part 1, you are not eligible for this assistance.

Part 2

Do you rent your residence? Yes No

STOP

If you answered "NO" to Part 2, you are not eligible for this assistance.

Part 3

Does any of the following apply to anyone in your household:

- Is anyone in your household receiving or eligible for unemployment compensation? Yes No

If yes, please attach documentation to establish this.

- Has anyone in your household experienced a reduction in household income, incurred significant costs, or experienced other financial hardship due directly or indirectly to the COVID-19 outbreak? Yes No

If yes, please explain _____

Please attach documentation to establish this.

- Can you demonstrate that anyone in your household has a risk of experiencing homelessness or housing instability or is in unsafe or unhealthy living conditions? Yes No

If yes, please attach documentation to establish this (a past due utility or rent notice, an eviction notice, etc...)

STOP

If you did not answer "YES" to any of the questions on Part 3, you are not eligible for this assistance.

Part 4

What was the total combined income for your household in 2020? _____

Please attach documentation such as tax returns or W2s. If you cannot document your annual income, please attach documents showing your income for the last two months such as wage statement, interest statement, unemployment compensation statement, etc...

Name _____

Street _____ City _____

County _____ State _____ Zip Code _____

Phone Number _____ Email Address _____

Gender _____ Race Hispanic or Latino Not Hispanic or Latino

Ethnicity American Indian or Alaska Native Asian Black or African American White
 Native Hawaiian or Other Pacific Islander Other (please specify) _____

Number of people in household _____

LANDLORD INFORMATION

Name _____

Street _____ City _____

County _____ State _____ Zip Code _____

Phone Number _____ Email Address _____

SSN/Tax ID No./DUNS No. _____

RENT INFORMATION

What is your monthly rent payment? \$ _____

If you are behind on your rent, how much are you behind? \$ _____

Are you receiving any assistance with your rent payments from any source? Yes No

If "Yes", please describe _____

What is the total amount of rental assistance you are asking for? \$ _____

UTILITY INFORMATION

What is your average monthly bill for?

Who are your utility providers?

Electricity: \$ _____

Electricity _____

Gas, propane or fuel oil: \$ _____

Gas, propane or fuel oil _____

Water and Sewer: \$ _____

Water and Sewer _____

Trash removal: \$ _____

Trash removal _____

Telephone: \$ _____

Telephone _____

Cable: \$ _____

Cable _____

Internet: \$ _____

Internet _____

If you are asking for assistance with your utility costs,

Are any of these bills covered by your landlord as part of your rent? Yes No

If yes, which ones? _____

Please attach documentation that demonstrates which utilities are covered.

If you are behind on any of your utility bills, how much are you behind in total? \$ _____

Are you receiving any assistance with your utility bills from any source? Yes No

If "Yes", please describe _____

What is the total amount of utility bill assistance you are asking for: \$ _____

REQUIRED DOCUMENTS

Household Tribal Member ID

Proof of Income - 2020 tax returns or W2s for all household members or documents showing income for all household members for the last two months (wage statement, interest statement, unemployment compensation statement, etc...)

Proof of Residential Lease

If applicable

Proof of any Household Member's Eligibility for Unemployment

Proof of Reduction of Income/Significant Costs/Financial Hardship Due to COVID-19

Proof of Risk of Experiencing Homelessness or Housing Instability or Unsafe/Unhealthy Living Conditions (A Past Due Utility or Rent Notice, an Eviction Notice, etc...)

Proof of Past Due Rent in the Amount Requested

Proof of Past Due Utilities in the Amount Requested

W-9 for Landlord

SIGNATURE

In submitting this application, I declare and certify that all the information and documentation is true and correct, and I acknowledge that any payments based on inaccurate assertions or submissions or based on material omissions are subject to recoupment from the recipient by Citizen Potawatomi Nation and/or the United States government and may be cause to seek other remedies allowable by law. I further agree to assist the Nation in seeking any further necessary verification of the submitted information upon reasonable request. I also understand that awards of assistance through this program are subject to the availability of funds appropriated by the U.S. Congress to the Citizen Potawatomi Nation and that the Nation reserves the right to prioritize applicants according to need and to other relevant priorities mandated by federal or tribal law.

Signature _____ Date _____
tenant signature required

Landlord Signature _____ Date _____
only required if application is completed on behalf of leasee