

**INSTRUCTIONS FOR FILING FOR
PETITION FOR CHANGE OF NAME**

The Petition for Change of Name needs to be notarized or brought to the Court Clerk's office to notarize and file.

Once you receive your "draft" petition, it will need to be **retyped** in the same format. Only an original petition can be filed. Copies will not be accepted. **DO NOT USE THIS FORM AS AN ORIGINAL TO BE FILED** because it will be rejected. **DO NOT COPY THIS FORM AND USE IT AS AN ORIGINAL.**

***DO NOT FILL IN THE BLANKS AND RETURN THE
COPY FOR FILING. TYPE A PETITION FOR SUBMISSION
TO THE COURT.***

The fee for filing this petition is \$55.00 in the form of a cashier's check or money order made payable to the Citizen Potawatomi District Court. Please sign your money order.

You will also be provided a Combined Order and Notice of Hearing Petition to be retyped. At the time of filing the Court Clerk's office will provide a court date. This Order and Notice will have to be published 1 time, 30 days before the hearing date, in a newspaper where you live.

If you are mailing your petition for filing, please include the notarized original for filing and your filing fee. Your petition will not be filed if the fee is not received. Mail your petition and fee to:

**COURT CLERK'S OFFICE
CITIZEN POTAWATOMI NATION
1601 SOUTH GORDON COOPER DRIVE
SHAWNEE, OKLAHOMA 74801**

A file-stamped copy of the petition and Order will be mailed back to you.

Should you have any questions concerning this form, please contact me at 405-878-4844.

**IN THE DISTRICT COURT OF THE
CITIZEN POTAWATOMI NATION**

IN THE MATTER OF THE)
NAME CHANGE OF:)
)
_____,)
DOB: _____;)
_____ **Tribal Member;**)
 Petitioner.)

Case No. CIV-____-_____

PETITION FOR NAME CHANGE OF ADULT

COMES NOW, _____, Petitioner herein, pro se, respectfully petitions the Court to change his/her name from _____ to _____, the Petitioner alleges and states the following:

1. That the Citizen Potawatomi Nation District Court has personal and subject matter jurisdiction to hear and decide this matter in accordance with the Citizen Potawatomi Nation Tribal Code;
2. That the Petitioner is an enrolled member of the _____ Tribe of Oklahoma. A copy of the Petitioner's Tribal enrollment card/Certificate Degree of Indian Blood is submitted along with the petition to the Court;
3. That the Petitioner resides at _____ (**INCLUDE CITY, STATE & ZIP**) and has lived at this address for ____ (**STATE LENGTH OF TIME IN MONTHS OR YEARS AT THIS ADDRESS**);
4. That the Petitioner was born on _____, _____, at _____ Hospital in _____, Oklahoma;
5. That the birth certificate number of the Petitioner is _____ and is recorded at the Vital Records Division of the State of _____. A copy of Petitioner's birth certificate is submitted along with the petition to the Court;
6. That the Petitioner's biological mother's full name, including maiden name is _____ and her address is _____ (**INCLUDE CITY, STATE & ZIP**) and she is an enrolled member of the _____ Tribe of Oklahoma **OR** is non-Indian;
7. That the Petitioner's biological father's full name is _____ and his address is _____ (**INCLUDE CITY, STATE & ZIP**) and he is an enrolled member of the _____ Tribe of Oklahoma **OR** is non-Indian; **OR** That the Petitioner's biological father is unknown and not listed on the birth certificate;
8. That the Petitioner does not seek to change his/her name for any illegal or fraudulent purpose;
9. That the Petitioner seeks to change his/her name for the following reason: (**STATE THE REASON YOU WANT TO CHANGE YOUR NAME**);

10. That the Petitioner seeks to change his/her name from _____ to _____;

WHEREFORE, the Petitioner prays that his/her name be changed as requested in this petition and that a hearing be set on this matter as soon as the Court deems necessary.

PETITIONER SIGNATURE
NAME, Petitioner
FULL ADDRESS (include city, state & zip)
TELEPHONE NO.
EMAIL ADDRESS (If available)

VERIFICATION

I, _____, being duly sworn to tell the truth and being of lawful age above 18 years of age, hereby states that I have prepared and read this petition and verify that all of the factual allegations contained in this petition are in fact true and correct to the best of my knowledge and belief, **UNDER PENALTY OF PERJURY.**

PETITIONER SIGNATURE

SUBSCRIBED AND SWORN TO BEFORE ME THIS ____ DAY OF _____,
20_____.

(SEAL)

COURT CLERK

**IN THE DISTRICT COURT OF THE
CITIZEN POTAWATOMI NATION**

**COMBINED ORDER AND NOTICE OF HEARING
PETITION FOR CHANGE OF NAME**

TO WHOM IT MAY CONCERN:

Take notice that _____ has filed in the District Court Of The Citizen Potawatomi Nation, Shawnee Oklahoma a Petition for Name Change of an Adult in case number CIV-____-____ to have his/her name changed as follows:

_____ to that of _____

and that the same will be heard by the Citizen Potawatomi Nation District Court, Shawnee, Oklahoma, on the ____ day of _____, 20__, at 9:00 a.m., and that any person may file a written protest in this case prior to the date set for the hearing.

Dated this ____ day of _____, 20__.

(SEAL)

COURT CLERK

Petitioners Name Address & Phone Number